

Moscow International Optical Fair (MIOF)
September 23-25, 2026
Crocus Expo, Pavilion 2, hall 11



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TERMS AND DOCUMENTS

TERMS	
Exhibition center	Crocus Expo International Exhibition Center.
Organizer	SC CROCUS Krasnogorsk subsidiary Crocus Expo.
Management office	Persons authorized by the Organizer for the Event organization and holding.
Event	Any exhibition, fair, corporate, congress or any other event held by the Organizer at the Exhibition center.
Exhibitor	Any organization, individual entrepreneur or any natural person who concluded with the Organizer of the Event a space lease contract or a stand contract for participation in the Event intending to demonstrate their exhibits (goods, works, services).
Participant	Exhibitors, Builders and other persons who have contractual relations (in terms of services rendering or ordering) with the Organizer or the General Builder, as well as contractors and stand attendants attracted by the Exhibitor, promoters, advertising distributors, participants of any business events.
Builder	Any organization, individual entrepreneur or any natural person who concluded with the Exhibitor any contract for implementation of work package on exhibition stand and structures installation and equipment installation, construction debris disposal and performance of decoration works within the Exhibition area contracted by the Exhibitor.
Unequipped stand (space only)	A part of the Exhibition area of the Event contracted between the Exhibitor and the Organizer intended for installation of an exhibition stand, exhibits, exhibition and other relevant to the Event profile equipment.
Standard equipped stand	An Exhibition area contracted between the Exhibitor and the Organizer of the Event equipped with standard exhibition elements by the General Builder.
Registration fee	Compulsory for all Participants of the Event. The Registration fee will cover general advertising and information expenses, Exhibitor badges, listing in the official show e-catalogue posted on the Event website.
Overall Event period	Overall Event period contracted with the Exhibitor including installation period, the Event period and dismantling period.
Event period	Event period opened for visitors except for installation and dismantling periods.
General builder	Crocus Expo General Builder – BuildExpo Limited Liability Company.
DOCUMENTS	
Services Guide	Services Guide for services provided during holding Events at Crocus Expo including the list of services and equipment and stipulating terms and costs of the rendered services and equipment.
Order forms as of the Services Guide	Set of application forms for services provided during holding Events at Crocus Expo.
General Terms of Holding Events at Crocus Expo	Contains the most significant conditions to be met by Exhibitors, Participants and Builders regarding the form and scope of submitted information, the procedure and deadlines for performing certain actions during the preparation and holding of Events.
Fire Safety Regulations	Fire safety regulations during installation (dismantling) of expositions and events holding in pavilions and outdoor areas of Crocus Expo.

BASIC RULES AND LIMITATIONS

Only company(-ies), contracted Exhibition area or stand with the Organizer of the Event and effected the payment in full, is authorized to work at the stand. Any third-party company which is located at the stand of the Exhibitor (according to the agreement), at any free stand or not equipped space without the contract with the Organizer will be removed from the Event by Crocus Expo Security service.

Only employees and official representatives of the Exhibitors are authorized to work at the stand. All stand attendants must have Exhibitor badges providing admittance to the exhibition pavilion during the Overall Event period. Badges are issued at the Service Center (Information and Services counter).

TRADE AT THE EXHIBITION

Any types of trade, catering and consumer services within the Exhibition center territory shall be verified to comply with the requirements of the current legislation and other legal acts regulating commercial activity, catering and consumer services.

PAYMENT AND PAPER WORK

All invoices shall be settled in Russian roubles in accordance with the Contract, Additional Agreements to it and/or Order-contract. The payment shall be effected to the bank account stipulated in the invoice. Should there be any invoice discrepancy inform immediately the Management office. Exhibitors shall provide their representatives with a power of attorney authorizing to execute financial documents during the Event period. For power of attorney templates please refer to the POWER OF ATTORNEY TEMPLATES section.

Applications for additional equipment and services documented at the Service Center (Information and Services counter) and Management office during the Overall Event period shall be executed against the availability and payment in full at the Information and Services counter cash register.

LIABILITY AND DAMAGE COMPENSATION

The Exhibitor shall bear material liability for any damage caused to the property of the Organizer, other Exhibitors and the General Builder (including floor, walls, pavilion pillars and standard stand equipment) and also for causing harm to the lives and health of persons, while using the exhibition space and stand, in the amount of the cost of such damage.

Any fact of damage to property shall be recorded by the relevant Property Damage Act drawn up by the Organizer or the General Builder.

If the Exhibitor refuses to sign the specified Act and if there are no motivated objections from its signing by the Exhibitor within 5 (five) office days from the date of delivery of such Act to the Exhibitor, the amount of damage shall be considered determined and confirmed by the parties.

The Exhibitor shall indemnify the Organizer for damage caused to the leased property of the Organizer, exhibition storage premises, electrical mains, technical communications in full, as well as all other losses that the Organizer may incur through the fault of the Exhibitor.

The Exhibitor shall indemnify the Organizer for the damage caused to the property of the General Builder by paying a penalty of three times the value of the property that was damaged, according to the invoice on the basis of the price list for additional equipment in the Official Guide of the Exhibitor.

EXPOSITION

The Exhibitor and the Builder shall meet the requirement of maximum floor load per sq m for indoor and outdoor spaces (for details please refer to the EXHIBITION HALLS TECHNICAL SPECIFICATION, PAVILION 2). In case of the load requirement breach, insufficient stability of the exhibit or a special type of its fastening, the Exhibitor shall immediately inform the Organizer about it and shall continue the works only after the Organizer's approval.

The Exhibitor shall organize and carry out the work of the exposition so that to avoid blocking visitors flow in the aisles and not to create threat or violation of the rights of other Exhibitors and visitors.

Any promotional activity or demonstration leading to blocking visitors flow in the aisles or impeding access to the next stands shall be suspended for a period of time advised by the Management office. To ensure safety and comfort of visitors watching the promotional activity or demonstration the Exhibitors shall provide a sufficient space at the stand area. During the Event period and in the course of promotional actions and other events with the use of audio and video appliances the level of noise should not exceed 75 dB. Employees of Technical Maintenance Service will effect measurements of the noise level. In case of complaints on high level of noise claimed by other Exhibitors the Organizer will express oral notification and after further violation the Organizer reserves the right to disconnect the source of noise in accordance with oral and/or written instruction.

Presentation, audiovisual equipment of the Exhibitors is allowed for use during the Event only after accreditation of the equipment at the General Builder Technical Documentation Control department.

The Organizer of the Event reserves the right to forbid the Exhibitor to display exhibits which might be hazardous to public, do not conform to the subject of the Event or do not belong to the Exhibitor.

If a stand remains vacant after the period provided for the exposition installation the Organizer shall be entitled to use the unclaimed area at his discretion.

EXPOSITION INSTALLATION

Exhibits delivery to the stand shall be made via loading gates located in the Material Handling area (access by passes for transportation vehicles).

The exhibition stand installation is allowed within the space contracted by the Exhibitor. Aisles between the stands shall be kept clear of equipment, empties and construction debris. When carrying out painting works the floor and the walls of the building adjoining the stand surfaces have to be covered reliably by a polyethylene film or other protective materials.

On the last day of installation works and before the beginning of the Concluding cleaning the Exhibitor shall:

- clear the aisles of equipment, empties and products which are not subject to utilization;
- remove all empties, packaging and construction debris from the exhibition hall;
- remove building materials, structures and large-sized debris from the Exhibition Center at the expense of the Exhibitor or its Builder;
- after the beginning of the Concluding cleaning it is not allowed to put debris into the aisles;
- aisles blocking between the stands is prohibited.

All persons within the Exhibition area during installation and dismantling works shall use protective helmets, as well as other personal protective equipment necessary for the performance of specific types of work.

Access to the Exhibition area during installation and dismantling works is prohibited to persons under 18 years of age.

The use of personal mobility equipment on the Exhibition area during installation and dismantling periods is prohibited.

EXPOSITION DISMANTLING

The dismantling works and exhibits move-out shall not begin before the official closing of the Event period. Dismantling period is specified in the DETAILED EXHIBITION TIME SCHEDULE. The Organizer reserves the right to refuse move-out of exhibits from the Exhibition site before the authorized dismantling period.

The Exhibitor shall undertake to vacate and to return the leased indoor and outdoor stand area in the condition as received at own expense no later than the expiration of their lease period.

EXTENSION OF INSTALLATION/DISMANTLING PERIODS

The Exhibitor/Builder is allowed to use the Exhibition area overtime prior to and after the end of the Overall Event period in coordination with the Organizer should there be such a possibility. The Overtime use of the Exhibition area is allowed under the Overtime use terms specified in section 5 of the Services Guide if not otherwise stipulated by the Contract.

When ordering the Overtime use of the Exhibition area prior to the Overall Event period, the Exhibitor shall provide the period necessary for the General Builder to mark the Exhibition area.

Overtime use of the Exhibition area during the Overall Event period shall be registered by the Service Center (Information and Services counter) up to 06:00 p.m. of the day of the overtime use of the Exhibition area.

In case of Overtime use of the Exhibition area for installation works in the period from 08:00 p.m. on the last day of installation to 08:00 a.m. on the first day of the Event period, the tariff is subject to 100% surcharge.

In case of Overtime use of the Exhibition area during the Overall Event period at nighttime (from 08:00 p.m. to 08:00 a.m.), Crocus Expo provides a set of measures aimed at observing public order when performing work at the specified time. In this case, the Organizer, Exhibitor or Builder shall pay for all related costs.

Move-in or move-out of cargo to or from the Exhibition area at Overtime use of the Exhibition area at nighttime (from 08:00 p.m. to 08:00 a.m.) shall be approved by Crocus Expo. In this case, the Organizer, Exhibitor or Builder shall pay for all related costs.

The Exhibitor shall provide the presence of the authorized representative on site and any other attendants responsible for compliance with the safety rules of the companies carrying out the works.

SECURITY

The exhibition Organizer provides round-the-clock security for the Event venue, but does not provide security for the exhibits. The security guards are located at the entrance to the Exhibition hall and at loading gates. The Event Organizer does not bear responsibility for the safety of the exhibits.

The Organizer provides the overnight security during the Overall Event period ensuring integrity of exhibition halls perimeter and seals located at entrances to exhibition halls and loading gates of the Exhibition center.

ADVERTISING MATERIALS

It is strongly prohibited to place advertising materials related to other exhibition events, goods and services provided by companies not participating in the Event.

If the above mentioned condition is violated the Organizer reserves the right to apply fine sanctions including the stand shut down. In that case neither compensation will be paid nor funds paid by the Exhibitor to the Organizer for participation in the Event will be returned.

The Exhibitor is allowed to distribute advertising materials outside the contracted space only if approved by the Management office. All other types of advertising activity both within the bounds of the Event and outside the Event grounds (registration halls, passageways, outdoor area etc.) are permitted only upon approval by the Management office and the Advertising and Information department.

CATERING

Attracting to other organizations for catering services and/or food sales shall be approved by the Organizer. Backstage Catering and Sucre are official Crocus Expo partners for holding banquets, stand parties, coffee breaks and catering services at stands.

LABOUR SAFETY AND FIRE SAFETY RULES AND REGULATIONS

The obligation for the strict observance by the contracted builder of all regulations regarding labour safety and fire safety measures is the essential condition for the Exhibitor's participation in the Event. The Exhibitor's representatives bear full responsibility for observance of the requirements. Failure to meet the requirements can entail unilateral cancellation of the Contract by the Organizer.

The funds paid by the Exhibitor shall not be returned.

For detailed information about fire safety measures during installation/dismantling of expositions and holding exhibition events in the Crocus Expo pavilions and on the outdoor areas please refer to the Fire safety regulation during installation (dismantling) of expositions and events holding in pavilions and outdoor areas of Crocus Expo. The document is available on the exhibition website.

All types of engineering support (electrical works, connection to water and compressed air mains) are performed only by the General Builder specialists.

At the Exhibition center premises it is strongly prohibited to:



carry out hot works (welding, soldering, metal cutting and etc.) without approval by the Fire Safety Service;
 block access to automatic fire alarm systems, indoor fire hydrants and fire extinguishers;
 store combustible waste and empties (disposable empties are to be utilized, reusable empties are to be stored in the warehouse);
 demonstrate exhibits applying open flame;
 damage sprinkler distributors of the automatic fire prevention system, smoke and manual fire indicators, light indicators of evacuation directions, warning system loudspeakers, SC CROCUS Fire Safety Department's operator feedback device (phone);



use paints, lacquers, adhesive and other coatings for floor, walls and pillars of the building, standard stand equipment and asphalt pavement;



apply flammable stand construction materials not treated by fire retarding composition;

install and use tanks with fuel gases;
 use pressure tanks without engineering certification;



use woodworking tools and orbital sanders not equipped with dust extraction bags;
 change electrical circuit scheme during exhibition holding without approval, apply undeclared extra electrical appliances;
 apply household electric extension cords, non-standard (home produced) electric appliances;
 install projectors and border lights within 0,3 m to flammable constructions and sprinkler system distributors, wrap electric lamps in paper, textile or other flammable materials;
 apply organic glass, polystyrene and other flammable materials for lamp diffusers;



fix stand elements to steel structures and wall panels with the use of hardware and adhesive tape. Fix stand elements to floor (asphalt pavement) with the use of anchor bolts;
 Install construction structures within immediate proximity to stationary electric cabinets, fire cabinets, telecommunication cabinets and other engineering facilities;



independent connection to electric, water supply and compressed air mains;
 independently turn on water and compressed air taps and electricity at distributing switchboards;



move, open, disassemble stationary and movable electric switchboards and connect to electric appliances without permission.



Smoking in exhibition halls and within the exposition site is strictly prohibited. Smoking is only allowed in specially designated and equipped areas located no closer than 15 m from the entrances to pavilions and buildings.

**OFFICIAL GUIDE OF THE EXHIBITOR
DETAILED EXHIBITION TIME SCHEDULE**

INSTALLATION

September 20	SU	10:00 a.m. – 08:00 p.m.	Stands installation (space only stands and standard equipped stands) ^{1,2}
September 21	MO	08:00 a.m. – 08:00 p.m.	Stands installation (space only stands and standard equipped stands) ^{1,2}
		08:00 a.m. – 08:00 p.m.	Stands installation ^{1,2}
		08:00 a.m. – 04:00 p.m.	Exhibits and equipment move-in ^{1,2,7}
September 22	TU	04:00 p.m.	Cargo (exhibits) to be delivered and unpacked ⁷
		04:00 p.m. – 08:00 p.m.	Concluding cleaning of aisles. All installation works are allowed only within space contracted, it is not allowed to place garbage in the aisles ^{1,2,3,6}
September 23	WE	08:00 a.m. – 10:00 a.m.	Additional move-in of exhibits and equipment (to be approved in advance by the Management office) ⁷
		10:00 a.m.	All stands to be ready and cleaned including equipped space

EXHIBITION OPENING HOURS

September 23	WE	08:00 a.m. – 08:00 p.m.	Pavilion opening hours ^{4,7}
		10:00 a.m. – 07:00 p.m.	Exhibition opening hours for visitors
September 24	TH	08:00 a.m. – 08:00 p.m.	Pavilion opening hours ^{4,7}
		10:00 a.m. – 07:00 p.m.	Exhibition opening hours for visitors
September 25	FR	08:00 a.m. – 09:00 p.m.	Pavilion opening hours ^{4,7}
		10:00 a.m. – 05:00 p.m.	Exhibition opening hours for visitors

DISMANTLING

September 25	FR	05:00 p.m. – 08:30 p.m.	Entry of vehicles into the Material Handling area for exhibits and equipment move-out ¹
		09:00 p.m.	Equipped space to be vacated ⁵
		08:00 a.m. – 08:00 p.m.	Stands dismantling ¹
September 26	SA	08:00 p.m.	Exhibition halls to be vacated, stands equipment and structures to be dismantled and removed ^{1,5,6}

1. For information regarding possibility and cost of the installation/dismantling period extension please refer to the Management office.
2. Terms for bulky and heavy equipment and exhibits installation shall be agreed with the Management office in advance.
3. Any stand not occupied by 08:00 p.m. September 22, 2026 shall be deemed vacant. Please inform in writing if you cannot occupy your stand by this time.
4. Admittance to the pavilion only by Exhibitor badges. It is prohibited to carry out installation works at stands, installation passes are invalid.
5. All exhibits and equipment shall be moved out. Otherwise the Exhibitor shall bear further responsibility for their undamaged state (or full utilization of disposable structures).
6. All construction materials, structures and large garbage shall be removed from the Exhibition center territory at the expense of the Exhibitor or his Builder. If necessary Builders/Exhibitors shall order utilization of garbage into garbage containers in advance. Failure to comply with the regulation involves penalties to the Exhibitor or his Builder (refer to General Terms of Holding Events at Crocus Expo).
7. Exhibitor shall bear responsibility for the safety of exhibits and equipment at the stand during his presence at the exhibition.

Exhibitors are allowed in the exhibition halls only till 08:00 p.m.
September 25 till 09:00 p.m.

Admittance to the exhibition halls via entrance groups is allowed till 07:45 p.m.
September 25 till 08:45p.m.

From 07:45 p.m. to 08:00 p.m. entrance groups shall be available only for exit from the exhibition hall.
September 25 from 08:45 p.m. to 09:00 p.m.

Loading gates to the exhibition halls are closed at 07:45 p.m.
September 25 at 08:45 p.m.

Vehicles admittance to the Materials Handling area is allowed till 07:30 p.m.
September 25 till 08:30 p.m.

Vehicles exit from the Materials Handling area is allowed till 08:00 p.m.
September 25 till 09:00 p.m.

OFFICIAL GUIDE OF THE EXHIBITOR
EXHIBITION HALLS TECHNICAL SPECIFICATION,
PAVILION 2

For configuration, sizes and applicable restrictions related to build up, height under balconies and passageways, location and dimensions of loading gates and folding gates between halls, dimensions of loading gates and location of access hatches please refer to halls layouts and other documents received from the General Builder.

	Level 1 (1 st floor)				Level 2 (3 rd floor)		
	Hall 5	Hall 6	Hall 7	Hall 8	Hall 9	Hall 10	Hall 11
Space	4 425 m ²	4 414 m ²	8 525 m ²	12 784 m ²	9 742 m ²	8 468 m ²	12 664 m ²
Maximum floor load capacity ¹	20 t/1 m ²	20 t/1 m ²	20 t/1 m ²	20 t/1 m ²	0,75 t/ 1 m ²	0,75 t/1 m ²	0,75 t/1 m ²

¹For distributed load.

Maximum localized load is defined depending on bearings quantity and size and total exhibit (stand) weight.

Height to ceiling beams	7,95 m	7,95 m	7,95 m	7,95 m	7,85 m	7,85 m	7,85 m
Maximum stand height	6,95 m	6,95 m	6,95 m	6,95 m	6,85 m	6,85 m	6,85 m
Number of loading elevators	n/a	n/a	n/a	n/a	4	5	4
Loading elevator number	-	-	-	-	9, 10, 11, 12	6, 7, 8, 9, 10	1, 2, 3, 4

Maximum cargo size moved via loading elevators

height	-	-	-	-	2,1 m	2,1 m	2,1 m
width	-	-	-	-	2,35 m	2,35 m	2,35 m
length	-	-	-	-	5,65 m	5,65 m	5,65 m
Maximum cargo weight moved via loading elevators	-	-	-	-	3 200 kg	3 200 kg	3 200 kg
Number of loading gates	3	3	5	5	4	5	4
Loading gate number	16, 17, 18	44, 45, 46	37, 38, 39, 40, 41	21, 22, 23, 24, 25	19, 20, 42, 43	34, 35, 36, 42, 43	26, 27, 28, 29

Maximum cargo size moved via loading gates

height	4,3 (7,5) m	4,3 (7,5) m	4,3 (7,5) m	4,3 (7,5) m	-	-	-
width	4,0 (6,8) m	4,0 (6,8) m	4,0 (6,8) m	4,0 (6,8) m	-	-	-

Maximum cargo size moved via folding gates between halls

height	4,3 m	4,3 m	4,3 m	4,3 m	5,8 m	5,8 m	5,8 m
width	5,3 m	5,3 m	5,3 m	5,3 m	5,3 m	5,3 m	5,3 m

Maximum ceiling beams loading capacity for suspended structures

per point of suspension	250 kg	250 kg	250 kg	250 kg	250 kg	250 kg	250 kg
per a beam	1 600 kg	1 600 kg	1 600 kg	1 600 kg	1 600 kg	1 600 kg	1 600 kg

	Level 1 (1 st floor)				Level 2 (3 rd floor)		
	Hall 5	Hall 6	Hall 7	Hall 8	Hall 9	Hall 10	Hall 11
Connection via hatches							
standard voltage 220/380 V ²	yes	yes	yes	yes	yes	yes	yes
water supply	yes	yes	yes	yes	yes	yes	yes
compressed air mains	yes	yes	yes	yes	no	no	no
² Electricity connections can be made to electricity switchboards located on hall pillars and walls.							
Number of conference halls / meeting rooms	7 / 5				2 / 0		

The General Builder carries out installation of standard equipped stands.

STANDARD EQUIPPED STAND is a space equipped with standard exhibition structures of light aluminum structures and plastic panels on carpet flooring. The stand includes a standard set of furniture, electrical equipment and fascia with company name in accordance with approved specification and contracted space (refer to APPENDIX 2). There are stand samples available in the Appendix; however the Exhibitor can design the stand layout placing walls and furniture at his discretion.

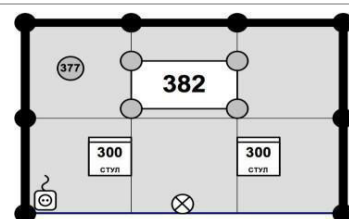
Maximum stand height is 3 m.

The Exhibitor can order additional equipment (refer to APPENDIX 1) alongside with the standard set.

The Exhibitor shall submit completed FORMS 1 and 2 (STANDARD EQUIPPED STAND LAYOUT and ADDITIONAL EQUIPMENT FOR STANDARD EQUIPPED STAND). Please refer to APPENDIXES 1 and 2 when completing the forms.

FORM 1 COMPLETION RULES

Draw the layout of your stand in accordance with the contracted space (relevant proportions taken into consideration). Indicate open sides and equipment to be installed (including additional equipment ordered by FORM 2). Indicate also separately located elements (walls, furniture, plug sockets, lamps etc.). Do not indicate your exhibits!



Equipment included into the cost of the standard equipped stand is specified in APPENDIX 2 – STANDARD EQUIPPED STANDS SPECIFICATION. Please note that standard equipped stand packaging is invariable. Should you need additional equipment please complete FORM 2. The list and cost of additional equipment is specified in APPENDIX 1.



If there is no FORM 1 submitted, the stand will be built up from a set of standard equipment as indicated in standard equipped stand samples. In case of a corner configuration of the stand and absence of additional indications of the Exhibitor there will be no wall panels installed on open sides. Please contact the Management office if ordered equipment is missing.



NOTE! Exhibitors booked STANDARD EQUIPPED STAND cannot change the space application to UNEQUIPPED STAND (space only) starting from August 29, 2026.

The Exhibitor shall deposit and receive at the General Builder representative keys for doors of the stand office and locks with keys for showcases (if ordered) on the last day of the installation period.



Equipment not indicated on the layout **will not be provided!**



It is forbidden to use elements (units) of furniture that are not exhibits of the Event Exhibitor.



Stands installed and decorated by the General Builder are not subject to any independent changes, full or partial dismantling works by the Exhibitor. The Exhibitor shall not be authorized to make changes of structures and electric equipment of the stand.



In case of damage to the equipment of the standard stand, the Exhibitor shall pay the Organizer a fine of three times the value of the property (standard stand equipment).

TECHNICAL REQUIREMENTS TO STANDARD EQUIPPED STAND DECORATION



It is prohibited to place inscriptions, logos, and graphics on the reverse side of the wall panels which are located on/about stand boundaries and are facing other stands.



Exhibits shall be placed within the contracted space. No part of the stand structure (including lamps, flags, decorative elements, exposition etc.) shall exceed the boundaries of the contracted space including vertical stand side.



The sides of the stand that are open cannot be independently blocked by the Exhibitor with walls.



It is not allowed to block aisles between stands and to place materials, equipment and personal items at the stands of other Exhibitors.



It is prohibited to fix exhibits and decoration elements to electric equipment, lamps and other equipment installed on the stand and not intended for these purposes.



The following should be provided: free access to cabinets (indoor fire hydrants, electricity cabinets and telecommunication switchboards) located on pillars and walls; free access to emergency exits.



It is prohibited:

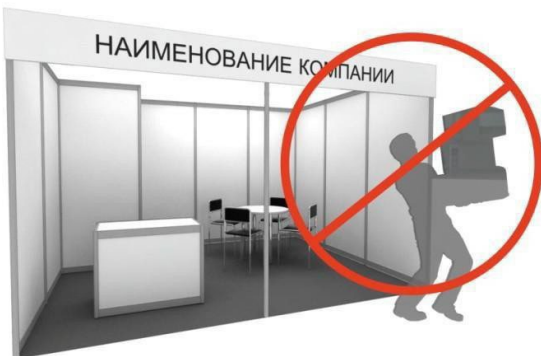
- to make unauthorized pasting of wall panels, to use adhesive tape and other self-adhesive materials when decorating wall panels with information and advertizing production;
- to use staplers for fastening of advertizing and other materials;
- to perform drilling works on stand structures.



It is prohibited to perform at the stand any electric installation works not approved by the General Builder including replacement of bulbs and installation of own lighting fixtures. Installation of extra lighting or mobile structures with own electric circuits is allowed only if approved by the General Builder.



It is prohibited to use chairs as stepladders.



It is prohibited to take out equipment transferred for temporary use outside the premises.



Installation of elements of non-standard stand structures and interior decoration which aren't exhibits inside standard modular structures (independent completion or decoration making essential impact on the standard stand structure) by the Event Exhibitor is allowed only if approved by the General Builder after the review of engineering design documentation.

UNEQUIPPED STAND (SPACE ONLY)

The Organizer does not provide furniture and other equipment for Exhibitors renting space only stand.

The Exhibitor renting space only stand will bear responsibility for the stand construction and equipping. The design of the stand shall conform to the Event's rules and requirements and shall be agreed with the Management office and the General Builder. In case of non-compliance with the requirements the stand installation will be forbidden.

In case the Exhibitor applies to a contractor services for the stand construction and equipping and/or execution of installation and construction works by a third party, the Builder shall undergo accreditation at the General Builder. The Builder will be allowed to perform works only against the duly signed relevant contract with the General Builder.

Maximum stand height shall not exceed 3 m.

No part of the stand structure, banners, exhibits and other equipment shall exceed the boundaries of the space contracted; otherwise the Organizer reserves the right to force the Exhibitor to dismantle these parts at his own expense.

GENERAL BUILDER SERVICES

BuildExpo LLC is the Crocus Expo official General Builder.

For detailed information about the General Builder please refer to the official website at eng.buildexpo.ru.

The price list for equipment and services rendered by the General Builder is specified in APPENDIX 1.



Applications for additional services and equipment shall be submitted before **August 28, 2026**.

Additional services, specified in applications submitted after August 28, 2026, are provided if technically possible with an increase in prices by 50 % of the original cost specified herein.

WHEN ORDERING A STANDARD EQUIPPED STAND

The General Builder renders the service of standard equipped stand construction. For detailed information please refer to STANDARD EQUIPPED STAND section.

WHEN ORDERING A SPACE ONLY STAND

In case of renting the space only stand the Exhibitor can apply to the services of the General Builder or the services of a contracted builder only after accreditation of the latter at the General Builder Technical Documentation Control department. For detailed information please refer to UNEQUIPPED STAND (space only) section.

CONNECTION TO ELECTRICITY, WATER AND COMPRESSED AIR MAINS

The General Builder provides connection of the stand to electricity mains. Independent connection to power supply mains is strictly prohibited. Power distribution board, plug sockets and wires shall be provided by the Exhibitor or by his builder. Technical and kitchen equipment of the Exhibitor will be connected to drainage system of the exhibition hall. Connection hoses, fittings shall be provided by the Exhibitor or by the stand builder.



Standard voltage provided to STANDARD EQUIPPED STAND – 220 V. Use FORM 1 to order voltage of 380 V. If your equipment operates on 110 V, you will need a voltage adaptor.

To order power supply, water and compressed air please complete the application form for additional equipment for standard equipped stand (FORM 2) and indicate their location with relevant indications on the stand layout (FORM 1).

AUDIOVISUAL EQUIPMENT

The General Builder leases all the necessary audio, video, sound, projection and presentation equipment, including LED screens, plasma panels, seamless panels, equipment for simultaneous translation, conference systems, video projectors, laptops, etc.

The use of own devices and audiovisual devices is allowed only after the equipment is accredited by the General Builder.

AUDIOVISUAL EQUIPMENT APPROVAL

Audiovisual equipment subject to inspection:

- LCD/Plasma panels from 28"
- Projection equipment.
- Sound reinforcement kits starting at 150W. (to be approved as one piece of equipment).
- Video walls (ORION, LED screens, etc.).

If the audiovisual equipment belongs to the Exhibitor, approval is provided free of charge (provided there are supporting documents available).

For audiovisual equipment approval, please contact BuildExpo LLC TECHNICAL DOCUMENTATION CONTROL DEPARTMENT.

Pavilion 1, office 119

Opening hours: from 10:00 a.m. to 05:00 p.m.

Phone: +7(495) 727-2671

Email: ingener@buildexpo.ru

SUSPENDED STRUCTURES PLACEMENT

The plan of works on suspension and removal of light structures at height specifying weight of the suspended structure and points of suspension is executed by the Builder and will be coordinated with the General Builder and Crocus Expo Maintenance Service.

The cost of suspension works includes suspension and removal of structures. The suspension works are executed during installation and dismantling periods of the Event. The suspension works are not executed during the Event period. When works are executed within the period from 08:00 p.m. to 08:00 a.m. their cost is subject to 100% surcharge.

ADDITIONAL SERVICES AND EQUIPMENT



For the full list of rendered services and additional equipment during the Event holding in the Exhibition center please refer to the Services Guide. The Services Guide is available on the Exhibition website.

Services are ordered based on applications specified in the Services Guide.

ATTENTION! Deadline for applications is September 4, 2026.

If a service application is submitted later than 5 (five) office days prior to the start of the Overall Event period, the service is subject to 50% surcharge, unless otherwise provided in the relevant section of the Services Guide.

DELIVERY OF FOREIGN CARGO AND CUSTOMS SERVICES

Forwarding and customs services for foreign cargoes handling and handling services for all cargoes for Exhibitors who are not residents of the Russian Federation are provided by the Crocus Expo Official Forwarding Agent and the Official Customs Broker.

The full list of international freight forwarders, which are official partners of the Exhibition Center and admitted to work on its territory, is available on the Crocus Expo website.

HANDLING OPERATIONS

The Crocus Expo Department of transport and logistics renders a wide range of services related to loading and unloading works, hoisting and rigging works with application of the most modern hoisting equipment. Services rendered to the Exhibitors: loading and unloading works, installation and dismantling works with the use of lifting mechanisms, rental of lifting and transport mechanisms, organization of temporary transport parking lots. All types of loading and unloading operations on the territory of the Exhibition center are carried out exclusively by the Exhibition center staff. Use of own lifting mechanisms is not allowed.

When ordering loading and unloading services at the Transportation and Logistics department (truck cargoes, container consignment), entry into the Material Handling area is provided free of charge and is valid for one-time use for the duration of the work. The pass is issued on the day of work when the vehicle is located on the territory of the Crocus City Trade and Exhibition Complex.



Standard periods of time for a vehicle stay in the Material Handling area:

- car – 1 hour;
- truck – 2 hours;
- car with a trailer – 2 hours.

For every started 30 minutes that exceed the standard period, an additional fee of 2,000 rubles is charged.

ADVERTISING MATERIALS

There are various advertising activities available for the Exhibitors of the Event. They significantly improve the commercial effect of participation in the exhibition and the post show results being a source of additional information for visitors: navigation to stands, distribution of advertising products, invitations to business events, seminars or master classes, announcement of promotions and many other things. The full list of advertising opportunities with the detailed description is available on the website at www.crocus-expo.ru.

Exhibitors are offered a **free service of news posting** on the [official website of the Exhibition](#) and in its channel in [MAX](#).

Exhibitors have to prepare materials for publication and send them to the Organizes: news, logos, photos, advertising banners. Advertising should relate to the direct participation of the company in the event (about exhibits, new products, promotions, activities for visitors, etc.)

Technical requirements for the official website of the exhibition:

Photo requirements: JPEG, at least 600x400 pixels, 150-300 dpi.

Image requirements: 1000x1000 pixels (optimal).

Technical requirements for the exhibition channel in MAX:

Photo requirements: JPEG, 1080x1080 pixels, 150 dpi; 500 Kb to 2 Mb.

Image requirements: JPEG, 1080x1080 pixels, 150 dpi; 500 Kb to 2 Mb.

SECURITY

The Exhibitor can order extra individual stand guards both during the Event period and in overtime. A separate contract application on the basis of the contract assignment concluded between Crocus Expo and the security organizations is signed when ordering the service. Payment shall be effected in cash or to the Crocus Expo account.

Security services on the territory of the Exhibition center can be ordered only at Crocus Expo. Security services are rendered by the security organizations licensed for implementation of security activity and accredited at Crocus Expo.

STAND CLEANING

Any works on cleaning in the Exhibition Center should be carried out only by the Administrative department of Crocus Expo directly or through accredited companies, except for the works related to cleaning, rubbing, and polishing of exhibit items.

One time cleaning of stand includes vacuum cleaning of carpeting or wet cleaning (parquet, laminated flooring), emptying of waste baskets.

ACCESS TO THE EXHIBITION SITE

EXHIBITOR BADGES



Exhibitor badge provides admittance to the Event grounds during the Overall Event period including installation and dismantling periods.

The quantity of Exhibitor badges issued at the Service Center (Information and Services counter) is calculated based on 1 badge for every 3 sq m of stand space contracted.

The Exhibitor's representative shall present the power of attorney to receive Exhibitor badges. For the power of attorney template please refer to the POWER OF ATTORNEY TEMPLATES section.

PASSES FOR BUILDERS AND STAND ATTENDANTS



Builder passes are required **for installers and exhibition equipment setters** for admittance to the Event site during installation and dismantling periods.

Builders receive builder passes at the General Builder Technical Documentation Control department on the basis of submitted lists only after the accreditation process has been completed.

PROCEDURE OF EXHIBITS AND EQUIPMENT MOVE-IN AND MOVE-OUT



TRUCKS ENTRY AND EXIT THROUGH CROCUS CITY ARCHWAY
IS STRICTLY PROHIBITED!

After entering the Crocus Expo territory the drivers of freight vehicles with exhibits and equipment shall park their vehicles on the free parking lot opposite the pavilions or in the designated temporary parking lot following instructions of the Traffic Management department until the drivers receive vehicle passes.

Entry to the Material Handling area is allowed only by pass.

The pass is issued for one vehicle and provides the right to a single entry for self-loading or unloading to/from a certain type of vehicle during the installation or dismantling of the Event in accordance with standard time periods.



The Procedure of Equipment and Exhibits Move-in and Move-out and the template of the LETTER FOR EQUIPMENT AND EXHIBITS MOVE-IN AND MOVE-OUT are posted on the [official website of the Exhibition](#).

To move-in equipment and exhibits it is necessary to:

- for cash payment: submit application for a pass directly at the Services and Information counter. The pass to the Material Handling area can be obtained only on the basis of a completed and approved LETTER FOR EXHIBITS AND EQUIPMENT MOVE-IN AND MOVE-OUT at the Service Centre:
- at the Information and Services counter;
- by e-mail.

Printed passes or passes on a smart device are required for admission to the Material Handling area.

Restoration of the pass to the Material Handling area (for the same type of the vehicle) shall be made provided that the pass hasn't been used. To restore the pass, a corresponding application shall be submitted to the Service Centre (Information and Services counter) indicating the pass number.

The pass cannot be returned.

To move-in equipment and exhibits it is necessary to:

- complete the LETTER FOR EXHIBITS AND EQUIPMENT MOVE-IN AND MOVE-OUT with a detailed description of the equipment and materials on the company's letterhead with the signature and seal of the CEO.
- get approval on the LETTER FOR EXHIBITS AND EQUIPMENT MOVE-IN AND MOVE-OUT at the Exhibition Management office (the Letter to be marked appropriately). It will be possible only in the absence of arrears in payment and submission of the originals of all documents for participation in the Event (contract, appendices, applications, powers of attorney, etc.)
- send the LETTER FOR EXHIBITS AND EQUIPMENT MOVE-IN AND MOVE-OUT duly approved by the Exhibition Management office to the Services Centre by e-mail or present personally at the Information and Services counter.
- print out in three copies the LETTER FOR EXHIBITS AND EQUIPMENT MOVE-IN AND MOVE-OUT documented by e-mail.

ATTENTION!

The procedure of getting approval for audiovisual equipment at the BuildExpo LLC Engineering department is required if you intend to move in audiovisual equipment (refer to SECTION AUDIOVISUAL EQUIPMENT APPROVAL).

Passes purchase rules for foreigners (non-residents):

Freight forwarding and customs services for handling foreign cargoes, and services for handling all cargoes for Exhibitors who are not residents of the Russian Federation and the EAEU Customs Union countries, are provided by Official Freight Forwarders and the Crocus Expo Official Customs Broker.

The full list of international freight forwarders who are official partners of the Exhibition Center and allowed to work on its territory is posted on the Crocus Expo official website in the Services section.

To move in equipment and exhibits it is necessary to:

- complete the Letter for move-in/move-out with a detailed description of the equipment and materials on the company's letterhead with the signature and seal of the CEO.
- get approval on the Letter for move-in/move-out at the Exhibition Management office (the Letter to be marked appropriately). It will be possible only in the absence of arrears in payment and submission of the originals of all documents for participation in the Event (contract, appendices, applications, powers of attorney, etc.)
- get approval on the Letter for move-in/move-out at the Transportation and Logistics department (the Letter to be marked appropriately).
- send the approved Letter for move-in/move-out to the Services Centre by e-mail or present personally at the Information and Services counter.
- pay for and obtain the pass to the Material Handling area at the Services Centre (Information and Services counter).

Transport and logistics department: Trans@crocus-expo.ru

Service Centre: Service@crocus-expo.ru

ATTENTION!

The procedure of getting approval for audiovisual equipment at the BuildExpo LLC Engineering department is required if you intend to move in audiovisual equipment (refer to the section AUDIOVISUAL EQUIPMENT APPROVAL).

ENTRY RULES AND HAND CARRIED LUGGAGE



When passing through the **central entrances and metal detectors** into the Crocus Expo it is **permitted to carry hand luggage** (weight maximum 20 kg, dimension maximum 60x60x60 cm).



Hand luggage includes:

- handbags,
- briefcases,
- suitcases, backpacks,
- outerwear,
- strollers.



Items not related to hand luggage are permitted to be moved in only **through the loading gates at the Material Handling area (admission to the Material Handling area is permitted only by vehicles with passes)**.

Items not related to hand carried luggage:

- equipment of any kind and purpose;
- furniture and components;
- boxes; packaging materials;
- items and materials for decoration (banners, posters, balloons, plants, etc.);
- advertising structures;
- exhibits of any size, quantity and type of packaging.

OFFICIAL GUIDE OF THE EXHIBITOR
CONTACTS

CROCUS EXPO SERVICES				
Description	Contact person	Job title	Phone	E-mail
MANAGEMENT OFFICE				
General issues	Elena Begunova	Exhibition Director	+7 (495) 983-06-78 Cell phone: +7 (915) 376-69-52	E.Begunova@Crocus-Expo.ru
	Anna Lugovaya	Senior manager	+7 (495) 983-06-78 Cell phone: +7 (915) 283-58-08	A.Lugovaya@Crocus-Expo.ru
Coordination of standard equipped stands, submission of FORMS 1, 2	Nikolay Mikheev	BuildExpo LLC, Department of standard exhibition events	Cell phone: +7 (916) 435-56-99	manager@buildexpo.ru
SERVICE CENTER (INFORMATION AND SERVICES COUNTER)				
Obtaining passes to the Material Handling area, Exhibitor badges, invitations, submission of letters for exhibits and equipment move-in and move-out, services settlement (in cash)			+7 (495) 727-26-26	Service@Crocus-Expo.ru
TRANSPORTATION AND LOGISTICS DEPARTMENT				
Handling and hoisting works, handling and hoisting equipment for rent, etc.			+7 (495) 727-25-87	Trans@Crocus-Expo.ru
ADVERTISING AND INFORMATION DEPARTMENT				
Application for advertising in the territory, advertising structures rent, large format printing	Vladislav Alekseev	Senior manager	+7 (495) 727-26-39	V.Alekseev@Crocus-Expo.ru
MAINTENANCE SERVICE				
Floor load and suspended structures approval	Sergey Fedorov	Chief engineer	Cell phone: +7 (977) 525-56-30	S.Fedorov@Crocus-Expo.ru
FIRE SAFETY SERVICE				
Approval of use of fire hazardous and explosive exhibits and materials, compressed gas tanks	Dmitry Bogachuk	Leading specialist	Cell phone: +7 (916) 547-04-51	bogachuk@crocus-expo.ru

BUILDEXPO LLC – CROCUS EXPO GENERAL BUILDER

Description	Location	Contact person	Job title	Phone	E-mail
DEPARTMENT OF AUDIOVISUAL EQUIPMENT AND TELECOMMUNICATIONS					
Sound amplifiers, audiovisual equipment, projectors for installation in specialized Crocus Expo premises and at Exhibitor stands		Mikhail Edidovich	Head of the department	Cell phone: +7 (925) 488-53-60	Micke67@mail.ru
MAINTENANCE DEPARTMENT					
Electrical and sanitary works, compressed air supply, electrical equipment for rent, electrical installation	Pavilion 1, 1 st floor, office 115	Alexei Doronenko	Deputy chief electrician	+7 (495) 727-24-38 Cell phone: +7 (916) 435-51-33	ote@buildexpo.ru
TECHNICAL DOCUMENTATION CONTROL DEPARTMENT					
Inspection and approval of technical documentation for contracted builders, control of technical documentation of electric wiring executed by contracted builders, services related to static design, electrical laboratory, fire safety services, hoisting tackle for rent	Pavilion 1, 1 st floor, office 119	Moscow companies: Andrey Meshkov	Head of electrical laboratory and fire safety system	+7 (495) 727-26-71	ingener@buildexpo.ru
	Pavilion 1, 1 st floor, office 115	Regional and foreign companies: Veronika Sopina	Head of the department	+7 (495) 727-26-71 (ext. 22-18)	
Audiovisual equipment approval for use during the Event	Pavilion 1, 1 st floor, office 119	Semyon Ryzhov	Engineering manager	+7 (495) 727-26-71	

A1 – PRICE LIST FOR ADDITIONAL EQUIPMENT AND GENERAL BUILDER SERVICES

Nº	DESCRIPTION	CODE	Price, EUR, (VAT incl.) till 28.08.26	Price, EUR, (VAT incl.) from 29.08.26
STAND STRUCTURE				
1.	WALL PANEL 2500*1000	220	50	100
2.	WALL PANEL 2500*500	221	40	80
3.	ROUNDED WALL PANEL, H=2500, R=1000 (1/4 CIRCLES)	222	175	350
4.	ROUNDED WALL PANEL, H=2500, R=500 (1/4 CIRCLES)	223	90	180
5.	WALL PANEL 2500*700 (DIAGONAL 0.5*0.5 M)	224	60	120
6.	WALL PANEL 2500*1000 WITH GLASS 1260*1000	401	95	190
7.	WALL PANEL 2500*500 WITH GLASS 1260*500	402	75	150
8.	WALL PANEL 2500*1000 TRANSPARENT (PLEXYGLASS)	403	225	450
9.	WALL PANEL 2500*1000 CHIPBOARD LAMINATED	228	170	340
10.	ROUNDED WALL PANEL, H=1100, R=1000 (1/4 CIRCLES)	217	50	100
11.	ROUNDED WALL PANEL, H=1100, R=500 (1/4 CIRCLES)	216	40	80
12.	CHIPBOARD LAMINATED (16 MM), PER 1 SQ. M. (FROM 5 SQ.M.), WITHOUT MOUNTING	-	65	130
13.	UPRIGHT (OCTAHEDRAL PROFILE), H=1600 (D), 2070 (E), 2480 (F)	118	25	50
14.	UPRIGHT (OCTAHEDRAL PROFILE), H=480 (A), 750 (B), 1100 (C)	118	10	20
15.	BEAM H=70 (RECTANGULAR CONNECTING PROFILE), PER 1 LM	114	15	30
16.	BEAM H=175 (RECTANGULAR STRENGTHENED CONNECTING PROFILE), PER 1 LM	115	25	50
17.	FASCIA BOARD, H=300, PER 1 LM	116	15	30
18.	FASCIA PANEL, INTERNAL, H=350, PER 1 LM	117	15	30
19.	WALL OR FRAME HEIGHT EXTENSION BY 500 MM, PER R M	-	35	70
20.	EXTERNAL PANEL FOR FIXING OF THE HINGED EQUIPMENT, CHIPBOARD LAMINATED, 600*1050	239	85	170
21.	LOCKABLE EXTENSIBLE DOOR 2500*1000 (LEATHERETTE, IMPROVED LOCK)	240	130	260
22.	LOCKABLE WING DOOR 2500*1000	241	260	520
23.	LOCKABLE WING DOOR WITH GLASS 2500*1000	245	320	640
24.	CURTAIN (OFFICE) 2500*1000/500	242	65	130
25.	CEIL'S RASTER 1000*1000 (WITH PROFILE H=70, H=175), PER 1 SQ.M	250	20	40
26.	CEIL'S GRID 1000*1000 (WITHOUT CEIL'S RASTER), PER 1 SQ.M	260	20	40
27.	THE FENCE FOR A DECORATIVE CHAIN H=500 (A), H=800 (B), H=1100 (C), FOR 1 PCS.	267 a, b, c	15	30
28.	CHAIN DECORATIVE, PER 1 M	280	10	20
29.	CARPET, FOR 1 SQ.M, WITH LAYING, WITHOUT CUTTING	281 a	25	50
30.	CARPET, FOR 1 SQ.M, WITH LAYING, WITH CUTTING	281 b	30	60
31.	ARTIFICIAL GRASS, PER 1 SQ.M.	-	75	150
32.	POLYETHYLENE FILM FOR A CARPET, PER 1 SQ.M	285	4	8
FURNITURE				
33.	CHAIR BLACK (LEATHERETTE)	300a	20	40
34.	SOFT CHAIR	303	30	60
35.	BAR STOOL	306	35	70
36.	TABLE 800*800	310	50	100
37.	BISTRO TABLE D=600, H=1200	316 a	70	140
38.	BISTRO TABLE D=600, H=800	316 b	70	140
39.	TABLE ROUND D=800	314	50	100
40.	TABLE 800*1200	315	60	120
41.	GLASS ROUND TABLE D=800	314 a	70	140

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42.	ARMCHAIR SINGLE WITH ARMRESTS, LEATHERETTE, 800*820 (BLACK, WHITE)	333 b	135	270
43.	SOFA DOUBLE WITH ARMRESTS, LEATHERETTE, 1460*820 (BLACK, WHITE)	334 b	210	420
44.	GLASS JOURNAL TABLE, 900*550, H=400	335 a	185	370
45.	GLASS JOURNAL TABLE, 800*450, H=400	335 b	105	210
46.	NEGOTIATING TABLE, 1000*2200, H=720	337	345	690
INFORMATION COUNTERS				
47.	INFORMATION COUNTER 500*500, H=1100	318a	60	120
48.	INFORMATION COUNTER 500*1000, H=1100	318	70	140
49.	INFORMATION COUNTER ROUNDED CORNER 500*500, R=500, H=1100	319	70	140
50.	INFORMATION COUNTER ROUNDED CORNER 500*500, R=500, H=1100	318r	70	140
51.	INFORMATION COUNTER 500*1000, H=1100 (WITH A NARROW TOP SHELF)	708	165	330
52.	INFORMATION COUNTER ROUNDED R=1000, H=1100	709	120	240
53.	TABLE-PODIUM 500*1000, H=800 (FROM CONSTRUCTION)	382	45	90
54.	TABLE-PODIUM 500*500, H=800 (FROM CONSTRUCTION)	382 a	40	80
55.	TABLE-PODIUM 500*1000, H=500 (FROM CONSTRUCTION)	383	45	90
56.	TABLE-PODIUM 1000*1000, H=800 (FROM CONSTRUCTION)	384	65	130
ARCHIVAL CABINETS				
57.	ARCHIVAL CUPBOARD 500*1000, H=1100 (WITH SLIDING DOOR 645*500)	317	80	160
58.	ARCHIVAL CUPBOARD 500*1000, H=800 (WITH SLIDING DOOR 645*500)	320	70	140
59.	ARCHIVAL CUPBOARD 500*1000, H=1100 (WITH SLIDING DOOR 950*500)	321	80	160
SHOW-CASES				
60.	SHOWCASE 500*1000, H=1100 (BOTTOM DOORS)	394	115	230
61.	SHOWCASE 500*500, H=1100 (BOTTOM DOORS)	394 a	95	190
62.	SHOWCASE 500*500, R=500, H=1100 (BOTTOM DOORS)	394 ar	130	260
63.	RADIUS SHOWCASE H=1100, R=1000 (BOTTOM DOORS)	394 r	155	310
64.	SHOWCASE 500*1000, H=2000 (2 GLASS SHELVES, BOTTOM DOORS)	396	150	300
65.	SHOWCASE 500*1000, H=2500 (LIGHTING, 2 GLASS SHELVES, BOTTOM DOORS)	398	165	330
66.	SHOWCASE 500*500, H=2500 (LIGHTING, 2 GLASS SHELVES, BOTTOM DOORS)	398 a	140	280
67.	SHOWCASE 500*500, R=500, H=2500 (LIGHTING, 2 GL. SHELVES, BOTTOM DOORS)	398 ar	185	370
68.	RADIUS SHOWCASE H=2500, R=1000 (LIGHTING, 2 GL. SHELVES, BOTTOM DOORS)	399	355	710
69.	ROUND SHOWCASE H=2500, \varnothing =1000, (LIGHTING, 2 GLASS SHELVES)	400	470	940
70.	ADDITIONAL GLASS SHELF (500*1000, 500*500) FOR SHOWCASE 398, 398A	111 a	25	50
71.	ADDITIONAL GLASS SHELF (R INT.=500, R EXT.=1000) FOR SHOWCASE 399	111 b	35	70
72.	ADDITIONAL GLASS SHELF (\varnothing =1000) FOR SHOWCASE 400	111 c	55	110
73.	ADDITIONAL WOODEN SHELF (500*1000, 500*500)	112 a	25	50
SHELF STANDS				
74.	RACK WITH 5 SHELVES 300*1000, H=2070	340	50	100
75.	RACK WITH 5 SHELVES 500*1000, H=2070	701	70	140
76.	RACK WITH 5 SHELVES 1000*1000, H=2070	702	90	180
77.	RACK MOBILE 500*1000, H=1600	740	90	180
78.	STACK (DETACHED)	324	40	80
WALL SHELVES				
79.	WALL SHELF 1000*300	380	25	50
80.	SLOPING WALL SHELF 1000*300 (ANGLE OF 45°)	381	40	80
81.	WALL LATTICE (1500*800), CELL 50*50, WITHOUT HOOKS	375	70	140
OFFICE				
82.	MIRROR WALL-MOUNTED OCTANORM 1440*580	330 a	35	70
83.	COAT RACK WALL-MOUNTED	331	15	30
84.	COAT RACK FLOOR-LEVEL	332	60	120
85.	WASTEPAPER BASKET	377	4	8
86.	JALOUSIE 2400*1000/500	404	80	160
ELECTRICAL EQUIPMENT				

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87.	SPOTLIGHT (10 W)	510	30	60
88.	SPOTLIGHT METAL-HALIDE (40 W) OR LED ANALOGUE	511	60	120
89.	LED PROFILE SPOTLIGHT (150 W)	512	170	340
90.	FLOODLIGHT METAL-HALIDE OR LED ANALOGUE (150 W)	514	120	240
91.	FLOODLIGHT HALOGEN, EXTERNAL (ON THE BAR) (150 W)	516	70	140
92.	LED FLOODLIGHT, EXTERNAL (ON THE BAR) (150 W)	518	120	240
93.	FLUORESCENT LAMP (15 W) OR LED ANALOGUE, L=870 MM	520	40	80
94.	ELECTRICAL SOCKET 220V (POWER CONNECTOR 32A, UP TO 5 KW)	504 c	70	140
95.	ELECTRICAL SOCKET 220V (TRIPLE, UP TO 1.0 KW)	505 a	40	80
96.	ELECTRICAL SOCKET 220V (TRIPLE, UP TO 2.5 KW)	505 b	70	140
97.	ELECTRICAL SOCKET 220V (TRIPLE, 24 HOUR, UP TO 1.0 KW)	509 a	70	140
98.	ELECTRICAL SOCKET 220V (TRIPLE, 24 HOUR, UP TO 2.5 KW)	509 b	120	240
99.	ELECTRICAL SOCKET 380V (POWER CONNECTOR 16A, UP TO 10 KW)	506 a	80	160
100.	ELECTRICAL SOCKET 380V (POWER CONNECTOR 32A, UP TO 20 KW) (WITHOUT THE COST OF THE ELECTRICAL PANEL)	506 b	160	320
101.	ELECTRICAL SOCKET 380V (POWER CONNECTOR 63A, UP TO 40 KW)	506 c	320	640
102.	LED TAPE, PER 1 LM	-	80	160
103.	ELECTRIC SWITCHBOARD 32A (WITHOUT CABLE)	517 a	190	380
104.	THE RENT OF POWER CABLE: UP TO 15 LM	-	105	210
105.	FLOOR CABLE PIPE, PER R M	-	25	50
STAND DECORATION				
106.	FASCIA NAME (9 SIGNS, H=10 CM)	104	70	140
107.	ADDITIONAL SYMBOL FOR A FASCIA NAME	104 a	3	6
108.	LOGO ON FASCIA BOARD (THE FINAL PRICE DEPENDS ON QUANTITY OF COLORS AND THE SIZE)	105	90	180
109.	LOGO ON OTHER SURFACES (THE FINAL PRICE DEPENDS ON QUANTITY OF COLORS AND THE SIZE)	106	140	280
110.	LOCKABLE WING DOOR (CODE 241) PASTING WITHOUT MATERIAL AND WORK	-	95	190
111.	PASTING WITH ADHESIVE COLOR FILM ORACAL OR ANALOGUE, PER 1 SQ.M	-	35	70
112.	PASTING BY A MATERIAL OF THE CUSTOMER, PER 1 SQ.M	-	35	70
113.	FILM ORAJET FULLCOLOR PRINTING AND PASTING, PER 1 SQ.M	-	60	120
114.	BANNER PRINTING (WITH PROCESSING: EYELETS, POCKETS), SOLVENT PRINTING, PER SQ. M	-	40	80
115.	BANNER PRINTING (WITH PROCESSING: EYELETS, POCKETS), UV PRINTING, PER SQ.M	-	45	90
116.	BANNER GRID PRINTING (WITHOUT PROCESSING), PER 1 SQ.M	-	25	50
117.	BANNER GRID PRINTING (WITH PROCESSING: EYELETS, POCKETS), PER 1 SQ.M.	-	35	70
118.	BANNER PRINTING (WITHOUT PROCESSING), SOLVENT PRINTING, PER SQ.M	-	30	60
119.	BANNER PRINTING (WITHOUT PROCESSING) UV PRINTING, PER SQ.M	-	35	70
OTHER				
120.	MOUNTING OF THE BANNER BY EYELETS, BY POCKETS (AT A HEIGHT UP TO 2.5 M), PER 1 SQ.M	-	15	30
121.	MOUNTING OF THE BANNER BY EYELETS, BY POCKETS (AT A HEIGHT UP TO 2.5 M, CUSTOMER'S MATERIAL), PER 1 SQ.M	-	30	60
122.	MOUNTING OF THE BANNER BY CHIPBOARD RAILS (AT A HEIGHT UP TO 2.5 M), PER 1 SQ.M	-	25	50
123.	MOUNTING OF THE BANNER BY CHIPBOARD RAILS (AT A HEIGHT UP TO 2.5 M, CUSTOMER'S MATERIAL), PER 1 SQ.M	-	50	100
124.	MOUNTING OF THE BANNER BY EYELETS, BY POCKETS (AT A HEIGHT OF 2.5 TO 5 M), PER 1 SQ.M	-	30	60
125.	MOUNTING OF THE BANNER BY EYELETS, BY POCKETS (AT A HEIGHT OF 2.5 TO 5 M, CUSTOMER'S MATERIAL), PER 1 SQ.M	-	55	110
126.	MOUNTING OF THE BANNER BY CHIPBOARD RAILS (AT A HEIGHT OF 2.5 TO 5 M), PER 1 SQ.M	-	50	100
127.	MOUNTING OF THE BANNER BY CHIPBOARD RAILS (AT A HEIGHT OF 2.5 TO 5 M, CUSTOMER'S MATERIAL), PER 1 SQ.M	-	100	200
KITCHEN				
128.	REFRIGERATOR 200 LITRES (600*600*1600), WITH 24-HOUR SOCKET	350	160	320

OFFICIAL GUIDE OF THE EXHIBITOR

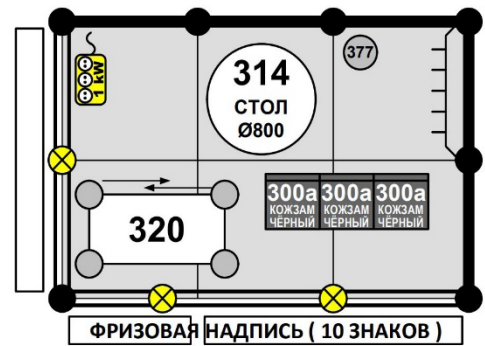
129.	REFRIGERATOR 280 LITRES (600*600*2000), WITH 24-HOUR SOCKET	351	195	390
130.	COFFEE MAKER	370	60	120
131.	COOLER + BOTTLE OF WATER (19 LITRES) (550W)	338	175	350
132.	BOTTLE OF WATER 19 LITRES FOR COOLER	338 a	40	80
133.	KITCHEN SINK (800*600*850)	600	275	550

A2 – STANDARD EQUIPPED STAND SPECIFICATION*

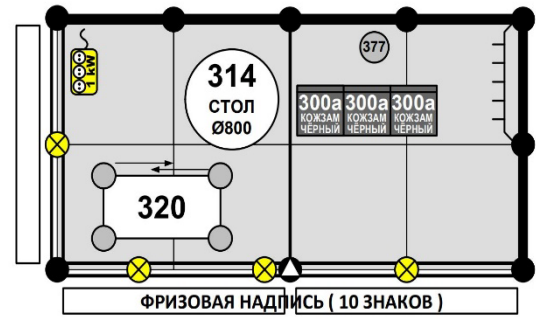
Standard equipped stand specification specifies standard set of equipment included into the cost.

* Should you wish to book a standard equipped stand of space exceeding 54 sq m please contact the Management office for the stand specification.

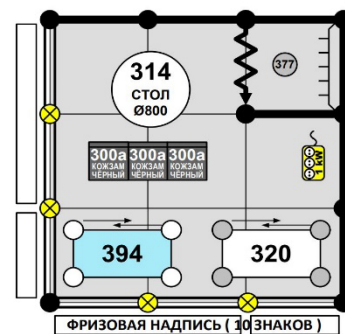
SPACE 4-6 sq m



Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	3
Table	314/310	1
Archival cabinet	320	1
Spotlight	510	3
Plug socket (up to 1 kW)	505a	1
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		

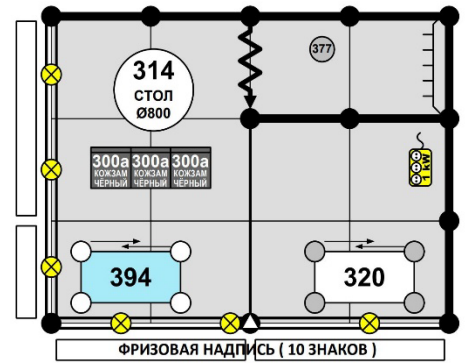
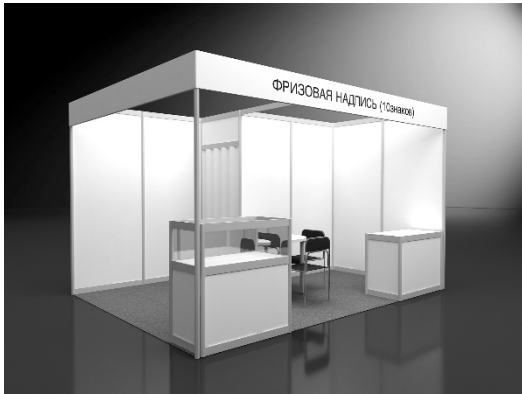


Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	3
Table	314/310	1
Archival cabinet	320	1
Spotlight	510	4
Plug socket (up to 1 kW)	505a	1
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		

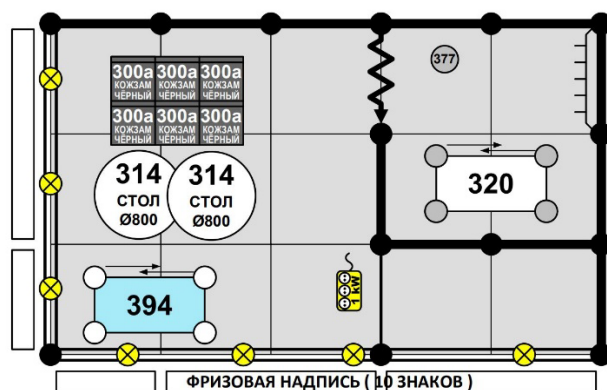
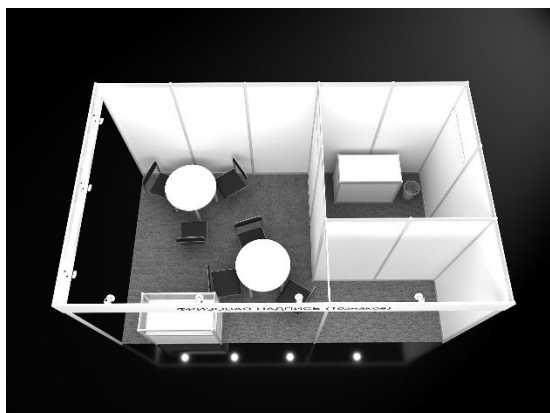


Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	3
Glass showcase 500*1000*1100	394	1
Table	314/310	1
Archival cabinet	320	1
Spotlight	510	4
Plug socket (up to 1 kW)	505a	1
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	1

SPACE 12-14 sq m

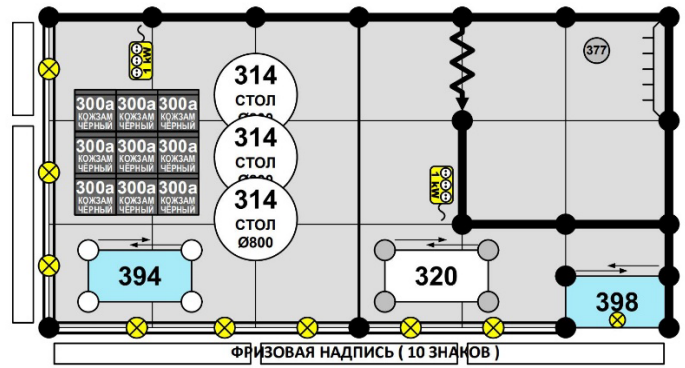
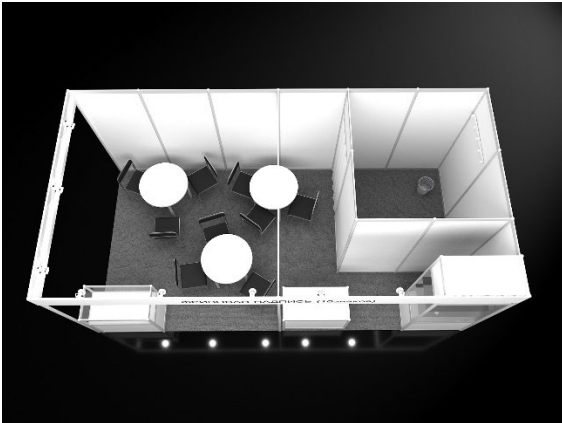


Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	3
Glass showcase 500*1000*2500	394	1
Table	314/310	1
Archival cabinet	320	1
Spotlight	510	6
Plug socket (up to 1 kW)	505a	1
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	2



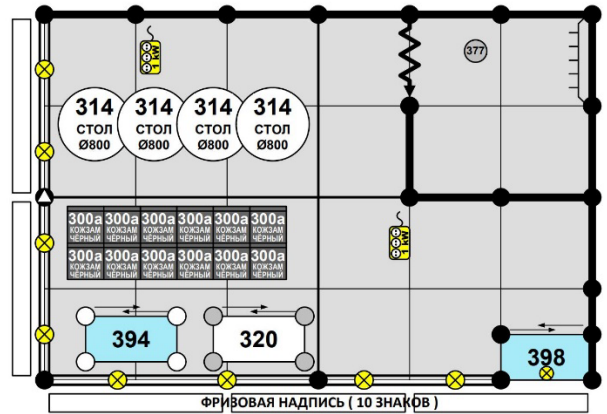
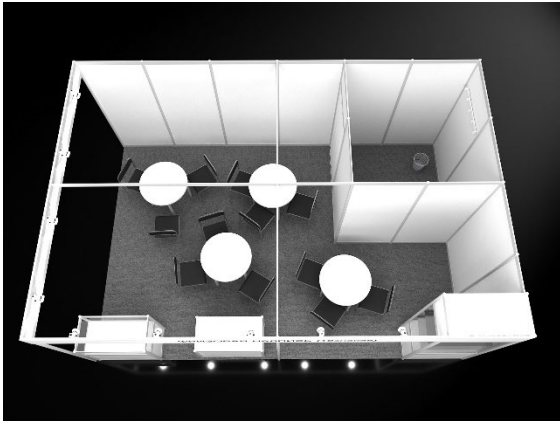
Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	6
Glass showcase 500*1000*2500	394	1
Table	314/310	2
Archival cabinet	320	1
Spotlight	510	7
Plug socket (up to 1 kW)	505a	1
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	3

SPACE 18-21 sq m



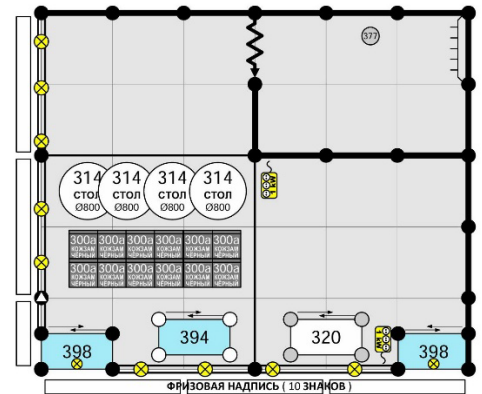
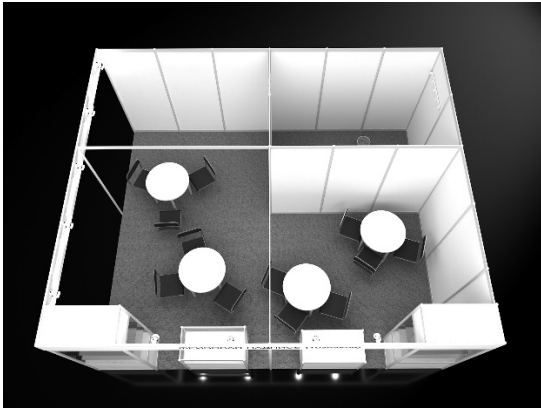
Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	9
Glass showcase 500*1000*1000	394	1
Glass showcase 500*1000*2500	398	1
Table	314/310	3
Archival cabinet	320	1
Spotlight	510	7
Plug socket (up to 1 kW)	505a	2
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	3

SPACE 22-24 sq m



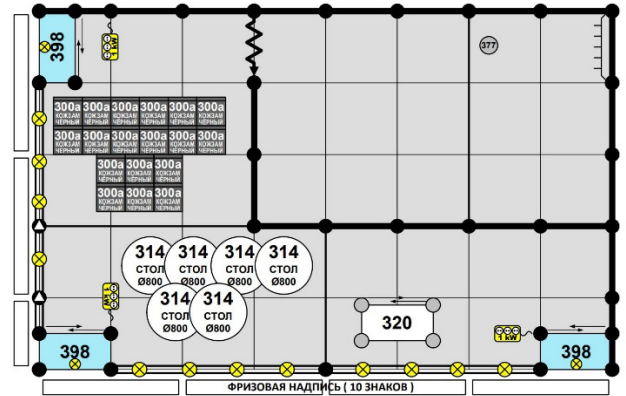
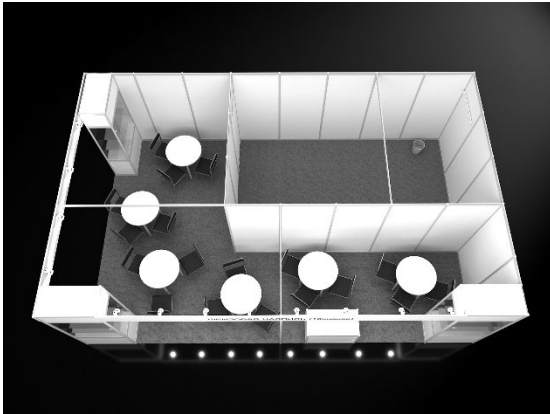
Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	12
Glass showcase 500*1000*1100)	394	1
Glass showcase 500*1000*2500	398	1
Table	314/310	4
Archival cabinet	320	1
Spotlight	510	8
Plug socket (up to 1 kW)	505a	2
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	3

SPACE 25-35 sq m



Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	12
Glass showcase 500*1000*1100	394	1
Glass showcase 500*1000*2500	398	2
Table	314/310	4
Archival cabinet	320	1
Spotlight	510	9
Plug socket (up to 1 kW)	505a	2
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	4

SPACE 36-53 sq m



Description	Code	Quantity (pcs)
Perimeter walls		
Carpet flooring		
Chair	300	18
Glass showcase 500*1000*2500	398	3
Table	314/310	6
Archival cabinet	320	1
Spotlight	510	12
Plug socket (up to 1 kW)	505a	3
Waste basket	377	1
Coat rack	331	1
Fascia, company name (10 characters)		
Folding door (with lock)	240	1
Wall element	220/221	7

FORM 2 – ADDITIONAL EQUIPMENT FOR STANDARD EQUIPPED STAND

Moscow International Optical Fair (MIOF-2026. Autumn)

To Contract dated

Company name as contracted

Pavilion Hall Stand Space



Submit no later than 28/08/2026

For the list and price of additional equipment please refer TO APPENDIX 3 – PRICE LIST FOR ADDITIONAL EQUIPMENT AND GENERAL BUILDER SERVICES.

	Description	Code	Price, Euro VAT incl.	Quantity	Total
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
			TOTAL:		

Applications for additional services and equipment shall be submitted under terms stipulated in the Event Participation Contract. Late applications shall be subject to equipment availability.

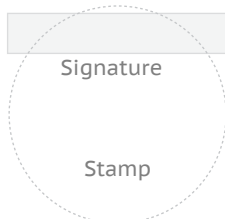
Value spelled out

ORGANISER

Full name

Signature

Date

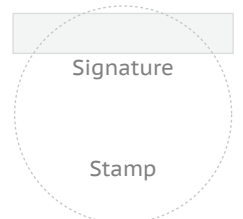


EXHIBITOR

Full name

Signature

Date



Return completed FORM 2 to: manager@buildexpo.ru
 Nikolay Mikheev
 +7 (495) 727-25-92
 +7 (916) 435-56-99

39th MOSCOW INTERNATIONAL
OPTICAL FAIR (MIOF)

September 23-25, 2026
Crocus Expo, Pavilion 2, hall 11



Company

kindly invites you to stand , Pavilion 2, hall 11

Our company will present at the 39th Moscow International Optical Fair (MIOF):

You should register online and get an e-ticket to visit the exposition for free.
Welcome to our stand from 23 to 25 September at Crocus Expo!

For detailed information please refer to our website:

eng.optica-expo.ru



POWER OF ATTORNEY (from a legal entity)

Place of issue (city)

date of issue (receipt)

Legal entity name

Location (address)

PSRN , in person of CEO

Job title

CEO full name

Acting on the basis

Authorizes

Passport serial number, number unit code

Authority when

Registered address

- Receive Exhibitor badge(s)
- Receive pass to Material Handling area



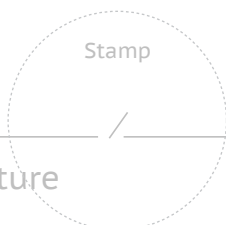
Exhibition

Dates

Venue: Crocus Expo International Exhibition Center

Address: Mezhdunarodnaya 16, 18, 20 Krasnogorsk, Krasnogorsk area, Moscow region

Hereby authorizes to arrange, transfer and receive all necessary relevant documents issued, sign and perform other actions necessary for the execution of this assignment.



_____/_____
CEO signature print name

POWER OF ATTORNEY (from an individual entrepreneur)

Place of issue (city)

date of issue (receipt)

Individual entrepreneur

Full name

Registered address

PSRNIE

Authorizes

Representative full name

Passport serial number, number unit code

Authority when

Registered address

Receive Exhibitor badge(s)

Receive pass to Material Handling area



Exhibition

Dates

Venue: Crocus Expo International Exhibition Center

Address: Mezhdunarodnaya 16, 18, 20 Krasnogorsk, Krasnogorsk area, Moscow region

Hereby authorizes to arrange, transfer and receive all necessary relevant documents issued, sign and perform other actions necessary for the execution of this assignment.

_____/_____

Signature

print name

POWER OF ATTORNEY (from a natural person)

Place of issue (city)

date of issue (receipt)

I,

Passport serial number, number unit code

Authority when

Registered address

Authorize

Passport serial number, number unit code

Authority when

Registered address

Receive Exhibitor badge(s)

Receive pass to Material Handling area



Exhibition

Dates

Venue: Crocus Expo International Exhibition Center

Address: Mezhdunarodnaya 16, 18, 20 Krasnogorsk, Krasnogorsk area, Moscow region

Hereby authorize to arrange, transfer and receive all necessary relevant documents issued, sign and perform other actions necessary for the execution of this assignment.

_____/_____

Signature

print name